

**SOUTHEASTERN MICHIGAN HIV/AIDS COUNCIL  
MEMBERSHIP/BYLAWS COMMITTEE  
DETROIT HEALTH DEPARTMENT 420-B  
Thursday May 8, 2003  
2:00 P.M.– 4: 00 P.M.**

**MINUTES**

The regular meeting of the Membership/Bylaws Committee of The Southeastern Michigan HIV/AIDS Council was called to order by Chair, Mary Ferris, at 2:20 PM in room 420B of the Detroit Health Department on Thursday May 8, 2003. The Co-Chair was also present. The minutes of the last meeting, on 4/10/03, and today's agenda were read and approved.

**Present**

Mary Ferris, Chair  
Michael Parent, Co-Chair  
James Knox  
Elizabeth Dawsey  
Maxine Lee  
Calvin Scarber

**Staff-SEMHAC**

Karla Handley, Sr. Program Consultant

**OLD BUSINESS**

The discussion of bylaws continued, covering the same ground that was covered at the last two meetings. Members reviewed the changes that had been made with particular emphasis on whether Committee Chairs should be appointed or elected by committees, and conflict of interest. The chairs requested a matrix of appointed members for the next meeting. The Memorandum of Agreement was discussed, but no one from this committee remembered seeing it. It has not been voted on here, nor was it discussed at the Executive or Full Council meeting in March. It can be added later as an SOP, if approved.

**NEXT MEETING**

**The next meeting is June 12, 2003 from 2:00 – 4:00 PM in Room 420B.**

**THE MEETING ADJOURNED AT 4:40 PM.**

Minutes transcribed by Karla Handley

Chair Signature\_\_\_\_\_

Date\_\_\_\_\_